

**Advisory Recreation Board**  
**Tuesday, March 10, 2020 – 6:00 PM**  
**The Koska Room - JE Hamilton Community House**  
**Two Rivers. WI**

**MINUTES**

Call To Order by Council Rep Jack Powalisz at 6:00 PM.

1. Roll Call

Attendee Name	Title	Status	Arrived
Jack Powalisz	Council Rep	Present	
Erin Gonnerman	Council Rep	Present	
Kathy Peterson	Board Member	Present	
Ashlee Walesh	Board Member	Present	
Daniel Cortte	Board Member	Present	
Robert Reed	Board Member	Present	
Brian Gallagher	Board Member	Absent	
Maggie Klinkner	Youth Rep	Absent	
Dorothy Tinkham Delo		Present	
Corey Thuss		Absent	

Also present: Al Schaefer, Interim Parks & Recreation Director; Tammy Stadler, Recreation Department Secretary; Officer S. Hodek, Two Rivers Police Department.

2. Introduction of Interim Director

Al introduced himself, reviewed his background and explained his role with the department. In addition to helping support the staff, Al will report to Mr. Buckley, his observations and goals for the department.

3. Approval of Minutes

A. Advisory Recreation Board - Regular Meeting - Jan 14, 2020 6:00 PM

<b>RESULT:</b>	<b>ACCEPTED AT BOARD [UNANIMOUS]</b>
<b>MOVER:</b>	Erin Gonnerman, Council Rep
<b>SECONDER:</b>	Kathy Peterson, Board Member
<b>AYES:</b>	Powalisz, Gonnerman, Peterson, Walesh, Cortte, Reed, Delo
<b>ABSENT:</b>	Gallagher, Klinkner, Thuss

4. Correspondence

A. Press Coverage

None.

B. Thank You's

None.

5. Comments from the Public (limited to 3 minutes each)

None.

6. New Business

A. Director Recruitment Process

The position for Parks & Recreation Director has been posted. The deadline for applications to be submitted is April 3rd. Interviews will take place in April. Mr. Buckley is hoping to have the position filled, with the new director starting before the end of May.

7. Old Business

A. Vaping / Smoking in Parks & Playground Areas

The recommendation made by the Advisory Recreation Board, failed at City Council. Officer Hodek explained how difficult it would be to enforce the ban at certain locations by using a radius method. It was discussed at city council, that if the ordinance were to be approved, it would need to be an all or nothing ban. City council has tabled the motion indefinitely.

**RESULT: RECEIVED AND FILED**

B. Walsh Field Planning

Members received several ideas from the general public. Preserve as is, repair restrooms, add changing rooms close to the dug-outs, make bleachers handicap accessible, heighten the fence, etc. After discussion, Dan is going to check into a possible deed for the property that may have stipulations for its use. This item will be reviewed as part of the update to the Park & Open Space Master Plan.

**RESULT: CONTINUED**

**Next: 6/9/2020 6:00 PM**

C. Neshotah Park Planning

After discussion. The Neshotah Park Master Plan will be set reviewed as part of the update to the Park & Open Space Master Plan.

**RESULT: CONTINUED**

**Next: 6/9/2020 6:00 PM**

D. Parks & Open Space Master Plan

A group should be appointed to visit each park, review the needs and make notes for the future Master Plan. After discussion, the Parks & Open Space plan process will begin with the site tours by the Advisory Recreation Board.

**RESULT: CONTINUED**

**Next: 6/9/2020 6:00 PM**

E. Mission Statement

The Mission statement will be reviewed at a later date to get input from the new director as to what his vision might be for the department.

**RESULT: CONTINUED****Next: 11/10/2020 6:00 PM****F. YEP Fund Update**

Distributed 2019 Youth Equipment & Programming Fund Annual Report. The next report will include revenue.

**RESULT: RECEIVED AND FILED****8. Other Business****A. Council Action**

None.

**9. Director's Report**

Rebecca Hansen was promoted to the Full-time Recreation Coordinator position.

The Park Lead Worker / Forester position is still under evaluation.

Al met with Tracy Salisbury of the DNR. The City is receiving additional funds of \$25,000 from the DNR Forestry Catastrophic Storm Grant.

The application submitted to the West Foundation for fitness center upgrades, was denied. There is \$20,000 available in the 2020 budget for this project.

We received a bid for the Neshotah Beach Concessions. Al will contact the vendor to get additional clarification on some of the items in the bid and recommend the vendor to City Council.

**10. Items for future Advisory Recreation Board Meetings****11. Next Meeting April 14, 2020****12. Adjournment****A. Motion to Adjourn****RESULT: APPROVED [UNANIMOUS]****MOVER:** Kathy Peterson, Board Member**SECONDER:** Ashlee Walesh, Board Member**AYES:** Powalisz, Gonnerman, Peterson, Walesh, Cortte, Reed, Delo**ABSENT:** Gallagher, Klinkner, Thuss

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Tammy S. K Stadler  
Recreation Department Secretary