

**Advisory Recreation Board**  
**Wednesday, October 9, 2019 – 6:00 PM**  
**The Koska Room - JE Hamilton Community House**  
**Two Rivers. WI**

**MINUTES**

Call To Order by Council Rep Jack Powalisz at 6:00 PM.

1. Roll Call

Attendee Name	Title	Status	Arrived
Jack Powalisz	Council Rep	Present	
Erin Gonnerman	Council Rep	Present	
John Casavant	Board Member	Absent	
Kathy Peterson	Board Member	Present	
Ashlee Walesh	Board Member	Absent	
Daniel Cortte	Board Member	Absent	
Robert Reed	Board Member	Present	
Brian Gallagher	Board Member	Present	
Maggie Klinkner	Youth Rep	Present	

Also present: Kevin Boehm, Parks & Recreation Director; Lindsey Mack, Parks & Recreation Department Clerk.

2. Approval of Minutes

A. Advisory Recreation Board - Regular Meeting - Aug 13, 2019 6:00 PM

**RESULT:**     **ACCEPTED AT BOARD [UNANIMOUS]**  
**MOVER:**     Erin Gonnerman, Council Rep  
**SECONDER:** Robert Reed, Board Member  
**AYES:**       Powalisz, Gonnerman, Peterson, Reed, Gallagher, Klinkner  
**ABSENT:**     Casavant, Walesh, Cortte

B. Advisory Recreation Board - Regular Meeting - Sep 10, 2019 6:00 PM

**RESULT:**     **ACCEPTED AT BOARD [UNANIMOUS]**  
**MOVER:**     Erin Gonnerman, Council Rep  
**SECONDER:** Robert Reed, Board Member  
**AYES:**       Powalisz, Gonnerman, Peterson, Reed, Gallagher, Klinkner  
**ABSENT:**     Casavant, Walesh, Cortte

3. Correspondence

A. Press Coverage

Reviewed

B. Thank You's

None

## 4. Comments from the Public (limited to 3 minutes each)

None

## 5. New Business

## A. CAPRA (Commission for Accreditation of Park &amp; Recreation)

Handout of Accreditation Basics Packet. Discussed the accreditation standards and policies. Also explained how accreditations help with funding.

**RESULT: CONTINUED**

**Next: 12/10/2019 6:00 PM**

## 6. Old Business

## A. YEP Fund Update

No change

## B. 2019 Budget Planning

Discussed

## C. Mission Statement

Brian Gallagher wrote 5 sample mission statements. Focus on key words and phrasing. To be tabled until the November meeting.

**RESULT: CONTINUED**

**Next: 12/10/2019 6:00 PM**

## 7. Other Business

## A. Council Action

None

## 8. Director's Report

Staff has been busy repairing and closing parks for the season. Cemetery clean up is underway. Kevin Boehm attended the NRPA Conference. Applied for a grant for new fitness equipment. Kickball and softball are wrapping up. Many new and exciting programs to come. Nerf War Party Packages are very popular.

## 9. Items for future Advisory Recreation Board Meetings

Mission Statement. Walsh Field. Parking. Food Trucks. Two (2) openings on the Advisory Rec Board

## 10. Next Meeting November 12, 2019

## 11. Adjournment

## A. Motion to Adjourn

**RESULT:**     **APPROVED [UNANIMOUS]**  
**MOVER:**     Kathy Peterson, Board Member  
**SECONDER:** Robert Reed, Board Member  
**AYES:**       Powalisz, Gonnerman, Peterson, Reed, Gallagher, Klinkner  
**ABSENT:**     Casavant, Walesh, Cortte

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Lindsey T. Mack  
Recreation Department Clerk