

Advisory Recreation Board
Tuesday, February 12, 2019 – 6:00 PM
The Koska Room - JE Hamilton Community House
Two Rivers. WI

MINUTES

Call To Order by Board Member Pres Tim Klinkner at 6:00 PM.

1. Roll Call

Attendee Name	Title	Status	Arrived
Jack Powalisz	Council Rep	Present	
Erin Gonnerman	Council Rep	Present	
Kathy Peterson	Board Member	Present	
Tim Klinkner	Board Member Pres	Present	
Ashlee Walesh	Board Member	Present	
Daniel Cortte	Board Member	Present	
Robert Reed	Board Member	Absent	
Brian Gallagher	Board Member	Present	
Maggie Klinkner	Youth Rep	Present	

Also Present Kevin Boehm, Parks & Recreation Director; Tammy Stadler, Recreation Secretary.

2. Approval of Minutes

A. Advisory Recreation Board - Regular Meeting - Jan 8, 2019 6:00 PM

RESULT:	ACCEPTED AT BOARD [UNANIMOUS]
MOVER:	Erin Gonnerman, Council Rep
SECONDER:	Daniel Cortte, Board Member
AYES:	Powalisz, Gonnerman, Peterson, Klinkner, Walesh, Cortte, Gallagher, Klinkner
ABSENT:	Reed

3. Correspondence

A. Press Coverage

Reviewed

B. Thank You's

Reviewed

4. Comments from the Public (limited to 3 minutes each)

None

5. New Business

A. Fee Schedule 2019

Reviewed the fees and charges for room rentals in the community house. After discussion - The fees will increase slightly \$1.00-5.00.

Discussion to use a different fee schedule for events that charge admission fees, due to the amount of clean up the department incurs. Staff will review this.

Motion to approve the fee increases for the community house room rentals.

RESULT: APPROVED WITH VOICE VOTE [UNANIMOUS]
MOVER: Jack Powalisz, Council Rep
SECONDER: Erin Gonnerman, Council Rep
AYES: Powalisz, Gonnerman, Peterson, Klinkner, Walesh, Cortte, Gallagher, Klinkner
ABSENT: Reed

B. Review Youth Equipment & Programming Fund

With the confusion of another organization using a name/title that is very similar to our Youth Sports Fund Program, the Two Rivers Recreation Department will change their donation program name.

In moving forward the donation fund will be called the YOUTH EQUIPMENT & PROGRAMMING FUND.

We will ask that donations to the fund be clearly marked with the City of Two Rivers or Two Rivers Parks & Recreation Department, so that sponsors/donors are able to identify exactly which organization their donation was made.

This fund will be used strictly to provide equipment and supplies necessary for play in youth programs and athletics as well as participation scholarships to lower income youth in our community.

A policy has been developed to establish guidelines for acceptance and use of the funds and provide monthly reports to the Advisory Recreation Board.

Staff is working on developing a scholarship policy.

Motion to approve the name and the policy of the Youth Equipment & Programming Fund and forward to City Council for adoption.

RESULT: APPROVED WITH VOICE VOTE [UNANIMOUS]
MOVER: Kathy Peterson, Board Member
SECONDER: Erin Gonnerman, Council Rep
AYES: Powalisz, Gonnerman, Peterson, Klinkner, Walesh, Cortte, Gallagher, Klinkner
ABSENT: Reed

C. RFP Concession

Three proposals opened: O'Connors, Nathan Klein, Fatzos.

After much discussion the proposals will be forwarded to the city manager's office to add to the city council agenda closed session.

RESULT: RECEIVED AND FILED

6. Old Business

None

7. Other Business

A. Council Action

None

8. Director's Report

The Senior Center closed 5 days in January for snow or excessive cold weather. The Community house was made available as a shelter for three days during the "30 below zero" days. The Nerf Wars had over 100 participants. We developed a Nerf War package and have booked 5 packages and 2 DIY's to date. At Teen Night we had our largest attendance yet with 67 kids participating in glow in the dark dodgeball.

9. Items for future Advisory Recreation Board Meetings

Fees for Beach rentals / events - Concessions

10. Next Meeting March 12, 2019

11. Adjournment

A. Motion to Adjourn

7:20 PM

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jack Powalisz, Council Rep
SECONDER:	Erin Gonnerman, Council Rep
AYES:	Powalisz, Gonnerman, Peterson, Klinkner, Walesh, Cortte, Gallagher, Klinkner
ABSENT:	Reed

Tammy S. K Stadler
Recreation Department Secretary