

**Advisory Recreation Board**  
**Tuesday, January 8, 2019 – 6:00 PM**  
**The Loft - JE Hamilton Community House**  
**Two Rivers. WI**

**MINUTES**

Call To Order by Board Member Pres Tim Klinkner at 6:00 PM.

1. Roll Call

Attendee Name	Title	Status	Arrived
Jack Powalisz	Council Rep	Absent	
Erin Gonnerman	Council Rep	Present	
Kathy Peterson	Board Member	Present	
Tim Klinkner	Board Member Pres	Present	
Ashlee Walesh	Board Member	Absent	
Daniel Cortte	Board Member	Present	
Robert Reed	Board Member	Present	
Brian Gallagher	Board Member	Present	
Maggie Klinkner	Youth Rep	Present	

Also Present: Kevin Boehm, Parks & Recreation Director; Tammy Stadler, Recreation Secretary; Tracy Rudi, Recreation Supervisor.

2. Approval of Minutes

A. Advisory Recreation Board - Regular Meeting - Oct 9, 2018 7:00 PM

**RESULT:**     **ACCEPTED AT BOARD [UNANIMOUS]**  
**MOVER:**     Kathy Peterson, Board Member  
**SECONDER:** Brian Gallagher, Board Member  
**AYES:**       Gonnerman, Peterson, Klinkner, Cortte, Reed, Gallagher, Klinkner  
**ABSENT:**     Powalisz, Walesh

B. Advisory Recreation Board - Regular Meeting - Nov 13, 2018 6:00 PM

**RESULT:**     **ACCEPTED AT BOARD [UNANIMOUS]**  
**MOVER:**     Kathy Peterson, Board Member  
**SECONDER:** Brian Gallagher, Board Member  
**AYES:**       Gonnerman, Peterson, Klinkner, Cortte, Reed, Gallagher, Klinkner  
**ABSENT:**     Powalisz, Walesh

3. Correspondence

A. Press Coverage

Reviewed

B. Thank You's

Reviewed

## 4. Comments from the Public (limited to 3 minutes each)

Bo Perkins, Varsity Baseball Coach Two Rivers High School and Jr Raiders Program. Bo is concerned the relationship with the Manitowoc County League will fail now that Brett has left the department. They worked hard to get into the league and would like to keep and continue with that program.

Kevin will set up a meeting with Bo and Tracy for further discussion.

## 5. New Business

## A. Introduce Tracy Rudi, Recreation Supervisor

Kevin introduced Tracy to the board. The job description was rewritten to focus on recreation programming and athletics, not field prep. Tracy reviewed her background. Welcome aboard Tracy.

## B. RFP Concession

City council retracted the extension of the concession contract. Request for proposals are now being accepted for park concessions at Neshotah Beach and Vietnam Veterans Park. The new contract will protect the city and serve the community better. There are several interested parties. The deadline for proposals is February 8, 2019. The Advisory Recreation Board will review the applications on February 12, 2019 and make their recommendations to the City Council at the February 19, 2019. The contract will be awarded in March when all requirements are met. RFP's are available on the City website or by contacting Kevin Boehm.

**RESULT: CONTINUED**

**Next: 2/12/2019 6:00 PM**

## C. Beach Accessibility

The south end of Neshotah Beach has a handicap accessible mat that is no longer useable. The Recreation department will be replacing it with a Mobi-mat. The mat is Eco-friendly, higher quality and low maintenance. Also looking into possibly adding a floating chair in the future.

**RESULT: CONTINUED**

**Next: 2/12/2019 6:00 PM**

## D. Projects for 2019

Erin requested the 2019 projects be presented to inform the board of the projects that are approved in the new budget.

\* \$30,000 - Installation of automated pay kiosks at the Vets Park Boat Launch and the Harbor Park docking area. Aided by \$15,000 in grants.

\* \$60,000 for public restrooms and additional renovation at the old Riverfront Liquor building for trail users.

\* \$120,000 for a new, quarter-mile bike and pedestrian trail connection from Mariners Trail to the South Pier. Aided by \$78,000 in grants.

\* \$50,000 for the next phase of ball field lighting replacement at Vietnam Vets Park - purple diamond. Capital campaign to seek grants and donations to assist with this project. Possible removal of lighting at Neshotah diamond.

\* \$20,000 for security cameras at the Community House and various locations.

\* \$5,000 for restructuring the building, moving the recreation offices, and turning the racquetball court into a dance/yoga studio to make it a more utilized space.

\* \$15,000 to remove the deteriorated tennis courts at LB Clarke and convert to playground space.

Additional funds are earmarked for maintenance equipment, playground equipment replacement, park improvements, and athletic field renovations.

**RESULT: CONTINUED**

**Next: 2/12/2019 6:00 PM**

## 6. Old Business

### A. Athletics 2019

Set up meeting with Tim and Brian to review the athletics program for 2019.

**RESULT: CONTINUED**

**Next: 2/12/2019 6:00 PM**

### B. School Sites

Will be meeting with Lisa to possibly exchange small parcels at LB Clarke and Magee.

**RESULT: CONTINUED**

**Next: 2/12/2019 6:00 PM**

## 7. Other Business

### A. Council Action

Discussing of concession contracts.

## 8. Director's Report

Distributed Senior Center Anchor. The senior center held to day trips, a group sing a long and their New Years eve party. All were well attended. Kevin noted how impressed he was with the commitment from the community for the Thanksgiving dinner held at the JE Hamilton Community House. Volunteers do an excellent job delivering Meals On Wheels. We secured a National Beach Soccer Tournament at Neshotah Beach in July. Six concerts have been booked for a new "Bands on the Beach" concert series for the summer at the Neshotah Park Rotary Pavilion. EVP Coolest Coast Classic Beach Volleyball returning to Neshotah Beach for another season.

## 9. Items for future Advisory Recreation Board Meetings

Christmas lights on Main Street. Ice skating rink.

10. Next Meeting February 12, 2019

11. Adjournment

A. Motion to Adjourn

7:10 PM

**RESULT:**     **APPROVED [UNANIMOUS]**

**MOVER:**     Erin Gonnerman, Council Rep

**SECONDER:** Daniel Cortte, Board Member

**AYES:**     Gonnerman, Peterson, Klinkner, Cortte, Reed, Gallagher, Klinkner

**ABSENT:**    Powalisz, Walesh

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Tammy S. K Stadler  
Recreation Department Secretary