

**CITY OF TWO RIVERS
COUNCIL PROCEEDINGS
Monday, October 17, 2016 - 6:00PM
Council Chambers, City Hall
Regular Meeting**

The meeting was called to order by Council President Patrick Gagnon at 6:00 PM.

President Gagnon led the Council and those present in the Pledge of Allegiance.

Roll Call – Present: Mark Bittner, John Casavant, Patrick Gagnon, Kay Koach, Jack Powalisz, Bonnie Shimulunas, Jim Taddy. Absent and excused: Darla LeClair and Brad Yaggie.

Also present were Jeff Dawson, Library Director; Joe Collins, Police Chief; Ross Blaha, Water Utility Director; Dave Buss, Finance Director; Ken Kozak, Electric Utility Director; Judy Goodchild, Parks and Recreation Director; Jack Bruce, City Attorney and, Greg Buckley, City Manager.

Consideration of any Councilmember request to participate in this meeting from a remote location. None.

The City Clerk reported that notice of the meeting was given to the official newspaper and posted on the bulletin board in City Hall on Thursday, October 14, 2016.

Input from the Public. None.

Council Communications. None.

President Gagnon asked the Council if there were any reports from Boards, Commissions or Committees. None.

City Manager's Status/Update Reports:

Invited Guests.

Representatives from Schroeder's Department Store for a Resolution Honoring Schroeder's on the 125th Anniversary of the store's founding. AJ and Brian Ashenbrenner, Connor and Nora, Theresa Kronforst and Julie Schroeder were all in attendance.

A motion was made by Councilmember Koach, seconded by Councilmember Shimulunas, to read and adopt the resolution. Upon Roll Call vote; Ayes (7), Patrick Gagnon, Kay Koach, Jack Powalisz, Bonnie Shimulunas, Jim Taddy, Mark Bittner, John Casavant; Noes (0), None. Motion carried. Mr. Buckley read the resolution aloud.

Lisa Quistorf, District Administrator for the Two Rivers Public Schools, presented information on the November 8, 2016 Referendum Question to authorize up to \$3,715,000 in borrowing for facilities improvements and technology upgrades.

Status/Update Reports.

Mr. Buckley stated that the Harbor Park Phase 2 new picnic shelter will be completed by the end of October and that the landscaping around the shelter will be completed in 2017.

Harbor Dredging. Mr. Buckley reported that Roen Salvage has completed this project. He further reported that 22,000 sq. feet of material was removed from the harbor.

Mr. Buckley also reported that construction fences are up at Holy Family Memorial Lakeside Clinic, and site work is underway. A sign will be erected soon, grading and graveling will be completed this Fall.

Mr. Buckley reported that Vinton Construction has started work on Garfield Street.

Mr. Buckley stated that Mike Check Builders will begin construction on Washington Highlands Project. The footings will be laid next week for the 8 unit apartment building.

The following Consent Agenda items were considered: Minutes from the October 3, 2016 Regular City Council Meeting; Application for Operator's Licenses – Recommended for Approval, Hall, Cheryl L., 2011 12th Street, Two Rivers, Page, Bailey C., 856 Hillside Lane, Mishicot, Application for Temporary Class "B" License – Recommended for Approval, Manitowoc County Mariners for a Football Game at Walsh Field on Saturday, October 22, 2016

from Noon to 10 PM, Two Rivers Main Street for a Wine Walk in Downtown Two Rivers at Various Businesses on Friday, November 4, 2016 from 5:00 PM to 8:30 PM., Manitowoc County Mariners for a Football Game at Walsh Field on Saturday, November 12, 2016 from Noon to 10 PM., Minutes of Meetings for Lester Public Library Board of Trustees, September 13, 2016, Plan Commission, October 10, 2016; Department Reports from September 2016 for Electric, Fire, Inspections, Lester Library, Parks & Recreation, Public Works, Safety, Water; Summary of Verified Bills for the Month of September in the Amount of \$1,978,847.30.

A motion was made by Councilmember Taddy, seconded by Councilmember Shimulunas, to approve the Consent Agenda with the various actions recommended. Upon Voice vote, motion carried.

Council Formal Items.

President Gagnon presented a request for a Right-of-Way Privilege Agreement to allow a four-foot encroachment at the southeast corner of the building at 1402 16th Street as part of an plan to provide an improved entrance to the building; and a three-foot encroachment for the existing east entrance serving the upper level of the building, submitted by Keith Laurent (Contractor) and Tavern at Waverly, LLC (Buyer).

A motion was made by Councilmember Koach, seconded by Councilmember Taddy, to approve the Right-of-Way Privilege Agreement as recommended by the Plan Commission. Upon Voice vote, motion carried.

President Gagnon presented a request to set a Public Hearing to consider a request for a Conditional Use Permit to establish "Lakeshore Rise," an indoor recreational facility, in the I-2 Industrial District at 2614 Williams Street, submitted by Kirk Shill Cox, KSS Endeavors, LLC d/b/a Lakeshore Rise (Business Owner) and Haskell Properties, LLC (Owner).

A motion was made by Councilmember Taddy, seconded by Councilmember Powalisz, to set a Public Hearing for Monday, November 7, 2016 at 6:00 PM as recommended by the Plan Commission. Upon Voice vote, motion carried.

President Gagnon presented a request to set a Public Hearing to consider a request to change the Zoning from R-1 Single Family Residence District to B-2 Business District for a vacant parcel in the 3100 Block of Garfield Street being parcel number 231-203-005-6, submitted by Laris Veldre (Owner).

A motion was made by Councilmember Powalisz, seconded by Councilmember Shimulunas, to set a Public Hearing for Monday, November 7, 2016 at 6:00 PM as recommended by the Plan Commission. Upon Voice vote, motion carried.

President Gagnon presented a request to set a Public Hearing to consider a request to change the Zoning from B-1 Business District to Planned Unit Development (PUD) for 1609 16th Street, submitted by Jeffrey Rochon (Buyer) and Russell Jenkins (Owner) - - development formerly known as Neshotah Shores Condominiums.

A motion was made by Councilmember Shimulunas, seconded by Councilmember Powalisz, to set a Public Hearing for Monday, November 7, 2016 at 6:00 PM as recommended by the Plan Commission. Upon Voice vote, motion carried.

President Gagnon presented a request to set a Public Hearing to consider a request to amend the City's Comprehensive Plan Land Use Map to change the land use designation from "Government/Institution/Utilities" to "Mixed Residential (One, Two and Multi-Family)" for 2203 12th Street, 2214 11th Street, 2216 11th Street and a vacant parcel on Victory Street; and to change the land use designation from "Existing Urban Development" To "Mixed Residential (One, Two and Multi-Family)" For 1110 Victory Street, submitted by Lakeshore CAP, Inc. and

Lac Bay Community Assets, LLC (Property Owners) and Impact Seven, Inc. (Applicant); these properties collectively make up the former St. Mark's Church and school complex.

A motion was made by Councilmember Koach, seconded by Councilmember Taddy, to set a Public Hearing for Monday, November 21, 2016 at 6:00 PM as recommended by the Plan Commission. Upon Voice vote, motion carried.

President Gagnon presented a resolution directing Staff to proceed with activities necessary for creation of Tax Incremental Financing District No. 12, for redevelopment of the former St. Mark's Church and school property on 12th Street, and nearby areas.

A motion was made by Councilmember Koach, seconded by Councilmember Taddy, to waive reading and adopt the resolution. Upon Roll Call vote; Ayes (7), Patrick Gagnon, Kay Koach, Jack Powalisz, Bonnie Shimulunas, Jim Taddy, Mark Bittner, John Casavant; Noes (0), None. Motion carried.

President Gagnon presented a Second Amendment to Services Agreement with the Cities of Manitowoc and Kiel and Progress Lakeshore, extending said agreement for the period January 1, 2017 to December 31, 2019.

A motion was made by Councilmember Koach, seconded by Councilmember Casavant, to authorize the City Manager and City Clerk to execute the agreement on behalf of the City. Upon Roll Call vote; Ayes (7), Kay Koach, Jack Powalisz, Bonnie Shimulunas, Jim Taddy, Mark Bittner, John Casavant, Patrick Gagnon; Noes (0), None. Motion carried.

President Gagnon presented an agreement with Holy Family Memorial for the City's purchase of land for street right-of-way purposes. The City Manager noted that this purchase is related to development of Lakefront Way, adjacent to HFM's New Lakefront Campus (\$30,000,

to be funded from Tax Incremental District No. 10). He also requested that the matter be tabled, pending further feedback from HFM.

A motion was made by Councilmember Shimulunas, seconded by Councilmember Bittner, to table the agreement to the City Council Work Session on Monday, October 24, 2016. Upon Voice vote, motion carried.

City Council Unfinished Business. None.

For Information Only: The City Manager addressed the following:

- - Fall Leaf Pickup: East Side on Mondays; North Side (between rivers) on Tuesdays, Wednesdays & Thursdays; South Side on Fridays; continues until Thanksgiving
- - School District Community Meetings regarding November 8, 2016 Referendum Question: Tuesday, October 18 at Koenig School and Thursday, October 27 at TRHS. Meetings start at 6:30 PM.
- - Personnel & Finance Committee Meeting, City Hall Committee Room, Monday, October 24, 2016, 4:00 PM.
- - Senior Center Health & Information Fair, Thursday, October 20, 2016, 8:00 AM – 11:45 AM
- - Lester Public Library Book Sale, October 20, 21, 22, 2016, during regular hours
- - Manitowoc County Crime Prevention Day, Saturday, October 22, 2016, 10:00 AM – 3:00 PM, Expo Grounds - Merchants Building
- - Halloween Holler, 10:00 – Noon, Saturday, October 22, 2016, Community House Fireplace Lobby
- - Main Street Downtown Trick or Treat, Saturday, October 29, 2016, 11:00 AM – 2:00 PM
- - Lester Public Library, Haunted Library, Saturday, October 29, 2016, 8:00 PM

-- Trick or Treat, Monday, October 31, 2016, 5:00 PM – 7:00 PM and Spooky Spectacular, 7:00 PM – 8:00 PM, Neshotah Diamond

-- Sail Young Professionals of Manitowoc County 2016 Annual Banquet Honoring the Future 15, Thursday, November 10, 2016, 5:00 PM, Knox's Silver Valley Bar & Banquet Hall. RSVP The Chamber by November 3, 2016

Closed Executive Session.

At 7:20 PM a motion was made by Councilmember Powalisz, seconded by Councilmember Casavant to enter into Closed Sessions, per Wisc. Stats. 19.85(1)(e) to discuss possible City assistance to economic development projects, property acquisition and matters pertaining to City utility easement and the City's rights under said easement. Upon Roll Call vote; Ayes (7), Kay Koach, Jack Powalisz, Bonnie Shimulunas Jim Taddy, Mark Bittner, John Casavant, Patrick Gagnon; Noes (0), None. Motion carried.

President Gagnon stated that he anticipated no action by the City Council upon reconvening in open session, other than to adjourn the meeting.

At 7:30 PM a motion was made by Councilmember Koach, seconded by Councilmember Powalisz, to reconvene in open session. Upon Voice vote, motion carried.

At 7:30 PM, a motion was made by Councilmember Casavant, seconded by Councilmember Shimulunas, to dispense with the reading of the minutes of the meeting and adjourn. Upon Voice vote, motion carried.

Kim M. Graves
City Clerk