

**CITY OF TWO RIVERS
PLAN COMMISSION
November 13, 2017**

MINUTES

The meeting was called to order by Chairman Buckley at 5:33 PM.

Present: Chairman Gregory Buckley, David England, Rick Inman, Connie Loden, City Engineer Jim McDonald, Bill Niquette and Jayne Rulseh.

Absent and excused: None.

Also present: Jeff DeZeeuw and Vicky Berg, Recording Secretary.

Review Extraterritorial Certified Survey Map to create Lot 1 (4.516 acres) being Lots 5 and 6, Block 1 of Goedjen's Grove Subdivision located in the Northwest 1/4 of the Southeast 1/4 of Section 22, Town 20 North, Range 24 East in the Town of Two Rivers, submitted by Jeffrey DeZeeuw (surveyor) and James and Trina Terp (owners)

Motion by Commissioner McDonald and seconded by Commissioner Loden to approve the Certified Survey Map subject to any conditions of the Town of Two Rivers or Manitowoc County. Upon a roll call vote, Ayes (7): Buckley, England, Inman, Loden, McDonald, Niquette and Rulseh; Noes (0). Motion carried.

Review Certified Survey Map to create Lots 1, 2 and 3 being Tract 1, Tract 1-A, Tract 6B and part of Tract 2-A of Certified Survey Maps located in the Southeast 1/4 of the Northeast 1/4 of Section 35, Town 20 North, Range 24 East in the City of Two Rivers, submitted by Jeffrey DeZeeuw (surveyor) and Nathan Kroening (trustee)

Motion by Commissioner McDonald and seconded by Commissioner England to approve the Certified Survey Map subject to any conditions of the City Engineer. Upon a roll call vote, Ayes (7): Buckley, England, Inman, Loden, McDonald, Niquette and Rulseh; Noes (0). Motion carried.

Review Certified Survey Map to create Lots 1 and 2 being part of the Northeast 1/4 of the Northwest 1/4 of Section 2, Town 19 North, Range 24 East in the City of Two Rivers, submitted by Jeffrey DeZeeuw (surveyor) and Tom Backler (trustee)

Mr. Backler has agreed to enter into an Easement Agreement related to the 6.5 feet of driveway which extends onto the City-owned property north of Lot 1. Mr. Backler voiced his preference for a Right-of-Way Privilege Agreement related to the propane tank and fence encroachment into the Columbus Street right-of-way.

Motion by Commissioner McDonald and seconded by Commissioner Loden to approve the Certified Survey Map subject to the following:

- a. Owner shall enter into an easement agreement related to the 6.5 foot blacktop drive encroachment onto a City-owned parcel located north of Lot 1
- b. Owner shall remove the propane tank, equipment and fence encroaching into the Columbus Street right-of-way or enter into a Right-of-Way Privilege Agreement with the City
- c. Include a note on the survey stating the 6.5 foot strip of driveway encroaches on adjacent land to the north of Lot 1, and is not part of surveyed property.

Upon a roll call vote, Ayes (7): Buckley, England, Inman, Loden, McDonald, Niquette and Rulseh; Noes (0). Motion carried.

Mr. Backler will be invited to attend the December meeting to engage in discussion related to the Columbus Street encroachment.

Review Site Improvements to parking areas for the Hamilton Wood Type Museum at 1816 - 10th Street

Motion by Commissioner England and seconded by Commissioner Inman to direct staff to extend an invitation to the Two Rivers Historical Society and Jim Moran, Museum Director to the December meeting. Upon a roll call vote, Ayes (7): Buckley, England, Inman, Loden, McDonald, Niquette and Rulseh; Noes (0). Motion carried.

At 5:57PM motion by Commissioner Loden and seconded by Commissioner Rulseh to adjourn. Upon a voice vote, motion carried.

Vicky Berg, Recording Secretary