

**CITY OF TWO RIVERS
PLAN COMMISSION
November 1, 2017**

MINUTES

The meeting was called to order by Chairman Buckley at 5:35 PM.

Present: Chairman Gregory Buckley, David England, Rick Inman, City Engineer Jim McDonald, Bill Niquette and Jayne Rulseh. Connie Loden arrived at 5:37PM.

Absent and excused: None.

Also present: Nathan Grossenbach, Colleen Inman, JoAnn Niquette and Vicky Berg, Recording Secretary.

Consider a request to place a temporary trailer to provide credit union services to customers during a proposed interior remodel project at 3131 Mishicot Road, submitted by Nathan Grossenbach, CEO/CFO, Shoreline Credit Union (owner)

Mr. Grossenbach requested the start date be changed to November 13, 2017 because the trailer will be ready sooner than anticipated. The trailer will have a self-contained water system, holding tank for sanitary, a handicapped ramp and fire extinguisher.

Ms. Berg noted the Fire Chief requested an inspection prior to occupancy.

Motion by Commissioner McDonald and seconded by Commissioner Inman to recommend approval subject to the following:

- The preparation of the site or placement of the trailer shall not commence prior to November 13, 2017 and the site shall be cleared of operations prior to March 15, 2018
- The trailer shall only be occupied during normal posted operating hours
- Shall be limited to a trailer (24' x 56') supported by a 5-axle trailer bed
- Lighting on the site shall not change
- Owner shall contact the City's electric utility to obtain connection to services
- Water shall be provided from a water flow unit within the trailer
- Sanitary shall be provided by holding tank located in an area not accessible to vehicles
- Any requirements of the Building Inspector, City Engineer and Fire Chief
- The use shall comply with all applicable codes, laws and regulations
- If the foregoing conditions are not complied with, the City reserves the right to take all actions and impose all penalties available to it under the law
- Owner shall contact the Fire Department for inspection prior to occupancy

Upon a roll call vote, Ayes (7): Buckley, England, Inman, Loden, McDonald, Niquette and Rulseh; Noes (0). Motion carried.

At 5:50PM motion by Commissioner McDonald and seconded by Commissioner England to adjourn. Upon a voice vote, motion carried.