

**CITY OF TWO RIVERS
COUNCIL PROCEEDINGS
Wednesday, July 5, 2017 - 6:00PM
Council Chambers, City Hall
Regular Meeting**

The meeting was called to order by Council President Kay Koach at 6:00 PM.

President Koach led the Council and those present in the Pledge of Allegiance.

Roll Call – Present: Erin Gonnerman, Kay Koach, Darla LeClair, Bonnie Shimulunas, John Casavant, David England, Patrick Gagnon; Absent and Excused: Mark Bittner, Jack Powalisz.

Also present were James McDonald, Public Works Director; Jeff Dawson, Lester Library Director; Scott Schneider, Fire Chief; Joe Collins, Police Chief; Brian Kohlmeier, Assistant Police Chief; Jack Bruce, City Attorney and Greg Buckley, City Manager.

Consideration of any Councilmember request to participate in this meeting from a remote location. None.

The City Clerk reported that notice of the meeting was given to the official newspaper and posted on the bulletin board in City Hall on Thursday, June 29, 2017.

President Koach opened a Public Hearing for Conditional Use Permit for a Warehouse in the 100 Block of Thiede Road, submitted by Mike LeClair d/b/a Avis J, LLC. Mr. Buckley noted that Mr. LeClair was in attendance if there were any questions. After calling three times and seeing no one wishing to address the Council, President Koach closed the hearing.

A motion was made by Councilmember Gagnon, seconded by Councilmember Casavant, to approve the Conditional Use Permit as recommended by the Plan Commission. Upon a roll call vote, Ayes (7) Kay Koach, Darla LeClair, Bonnie Shimulunas, John Casavant, David England, Patrick Gagnon, Erin Gonnerman; Noes (0) None. Motion carried.

President Koach opened a Public Hearing for Conditional Use Permit to rent, store and service utility trucks and trailers in the B-2 Business District at 1900 School Street, submitted by Lon and

Kathleen Wendt, d/b/a K & L Enterprises. Mr. Buckley noted that Mrs. Wendt was in attendance if there were any questions. After calling three times and seeing no one wishing to address the Council, President Koach closed the hearing.

A motion was made by Councilmember Shimulunas, seconded by Councilmember Gonnerman, to approve the Conditional Use Permit as recommended by the Plan Commission. Upon a roll call vote, Ayes (7) Darla LeClair, Bonnie Shimulunas, John Casavant, David England, Patrick Gagnon, Erin Gonnerman, Kay Koach; Noes (0) None. Motion carried.

President Koach opened a Public Hearing for Conditional Use Permit to allow utility truck and trailer storage at 1910 20th Street, requested by Manitowoc County (owner) and Richard Carey d/b/a Chard International (tenant) and Lon and Kathleen Wendy, d/b/a K & L Enterprises (sublease tenant). After calling three times and seeing no one wishing to address the Council, President Koach closed the hearing.

A motion was made by Councilmember Gagnon, seconded by Councilmember England, to approve the Conditional Use Permit as recommended by the Plan Commission. Upon a roll call vote, Ayes (7) Bonnie Shimulunas, John Casavant, David England, Patrick Gagnon, Erin Gonnerman, Kay Koach, Darla LeClair; Noes (0) None. Motion carried.

Input from the Public. No one addressed the Council.

Council Communications: None.

Council Reports from Boards/Commissions/Committees. There were no reports.

City Manager's Report:

Mr. Buckley called upon Joe Collins, Police Chief to introduce Lt. Scott Hodek and Part-Time Police Officer, Tanner Schmidt. Kim Graves, City Clerk administered the Oath of Office to Lt. Hodek and Officer Schmidt.

Status/Update Reports:

1. Mr. Buckley stated that the Lincoln Avenue project is progressing well and Vinton Construction is on schedule, with the official deadline of November for the completion time.
2. Mr. Buckley stated there was nothing new to report on the acquisition of the Memorial Drive wayside.
3. Mr. Buckley reported that the City continues to work on an offer to present to Canadian National Railroad, to acquire the railroad right-of-way from Madison Street to Woodland Drive.
4. Mr. Buckley stated that the U.S. Army Corps of Engineers (USACE) has been given the City's okay to finalized its report on harbor surge mitigation. Mr. Buckley will be meeting with Brian Hinrichs from Foth regarding strategy going forward to pursue funding for the needed south pier repairs and design work on a surge mitigating structure.
5. Mr. Buckley recapped that the City Attorney on June 6, 2017 filed with Manitowoc County Circuit Court a Request for Referral to the Condemnation Commissioners on the property at 1326 East River Street (former Blue Goose Tavern). The City is waiting to hear from the Condemnation Commissioners.
6. Mr. Buckley stated that the lighting at Vietnam Vets Park was discussed at the Work Session meeting of June 26, 2017 and based on that discussion, staff is proceeding to develop bid specs based on an LED lighting system.
7. Relative to Hamilton Waterfront Property Acquisition, Mr. Buckley noted that McMahon Associates is working on Phase 1 environmental site assessments and Vogels Buckman Appraisal Group, Inc. is working on appraisals. Both reports are expected to be completed by the end of July.
8. Mr. Buckley reported that the City's 2017 Safe Water Drinking Loan in the amount

of \$918,699 closed on June 28, 2017.

9. The City Manager also reported that the land swap component of the Vinton Development Agreement was completed on June 30, 2017.

Legislative/Intergovernmental Update.

1. Mr. Buckley noted that there is still no State Budget for the fiscal year that began on July 1; funding for transportation infrastructure appears to be a major sticking point.
2. Other. Councilmember LeClair reported on the proposed legislation, being considered for inclusion in the Budget Bill, that would require microbreweries and wineries to purchase their own produce from distributors if they wished to sell at retail on-site.

The following Consent Agenda items were considered: Minutes from the June 19, 2017 and June 26, 2017 special meeting; Applications for Beverage Operator Licenses – Recommended for Approval from; – Norman N. Blattler, 320 Albert Drive #8, Manitowoc, Nicole E. Busse, 2707 Forest Avenue, Katherine Granger, 1100 Adams Street, Apt. G, Charlotte A. Gundrum, 1918 School Street, Michael J. Henning, 2209 13th Street, Dale L. Henrickson, 3105 Maplewood Rd, Elizabeth L. Koeslin, 1813 22nd Street, Jason L. Laurin, 2706 31st Street, Camilla R. Moore, 4229 Maplewood Rd, Corrine A. Schwarz, 3644 Riverview Drive, Mary H. Sisel, 3204 Jackson Street, Karl R. Walesh, 3050 Cottage Lane; Application for Temporary Class “B” License - Recommended for Approval for Rogers Street Fishing Village for Rogers Street Days on Friday, August 11 through Saturday, August 12, 2017, from 3:00 PM to 11:30 PM; Rotary Clubs of Two Rivers and Manitowoc for EVP Volleyball Tournament, Friday July 21, 2017 through Saturday, July 22, 2017 from 8:00 AM to 5:00 PM; Application for Commercial Garbage Hauler’s License for Pozorski Hauling and Recycling, LLC; Minutes of Meetings for Business and Industrial Development Committee and Community Development Authority, May 23, 2017, Business and Industrial Development Committee and Community Development Authority, Annual Meeting, May 23, 2017, Joint Review Board, June 29, 2017,

Public Works Committee, June 19, 2017; Finance Reports for May, 2017 for Debt Service, General Fund and Lester Library.

A motion was made by Councilmember Gagnon, seconded by Councilmember Gonnerman, to approve the Consent Agenda with the various actions recommended, Upon a voice vote, motion carried.

President Koach presented the Initial Resolution Regarding Industrial Development Revenue Bond Financing for Riverside Foods, Inc. Project. Mr. Buckley noted that Megan Kornely, Vice President for Business Development from Riverside and Dennis Tienor, Bank First National were in attendance, if there were any questions. He noted that such bonds are “pass through” financing, and when issued will not represent an obligation of the City nor count against the City’s debit limit. Mr. Buckley noted that the proposed JRB financing is in an amount not to exceed \$7.2 million, for construction of a 20,000 plant expansion and the purchase and installation of new machinery and equipment; the project is projected to increase employment at Riverside Foods from 100 to 135.

A motion was made by Councilmember LeClair, seconded by Councilmember Casavant, to waive reading and adopt the Resolution. Upon a roll call vote, Ayes (7) Bonnie Shimulunas, John Casavant, David England, Patrick Gagnon, Erin Gonnerman, Kay Koach, Darla LeClair; Noes (0) None. Motion carried.

President Koach presented the City Manager’s report on a proposed Economic Development Agreement with Riverside Foods, Inc. for the lease/purchase of City-owned property at 26th and Wilson Streets, to assist the company’s expansion project. Mr. Buckley referred to his memo that was included in the Council Packets. He further stated that he is requesting the Council to refer this matter to the Plan Commission, for its recommendation regarding the sale of the City-owned property, and its recommendations relative to a Zoning Conditional Use Permit for use of the property as a parking lot.

A motion was made by Councilmember Gonnerman, seconded by Councilmember England, to refer this matter to the Plan Commission, for its recommendation regarding the sale of City-owned property and the Zoning Conditional Use Permit required for development and use of the property as a parking lot. Upon a voice vote, motion carried.

A motion was then made by Councilmember Gagnon, seconded by Councilmember Shimulunas, to direct the City Manager to prepare an Economic Development Incentive Agreement between the City and Riverside Foods, setting conditions for said lease and sale of property, consistent with terms stated in the City Manager's memo that accompanied the agenda. Upon a voice vote, motion carried.

President Koach presented the consideration of deferring 27th Street (Forest to Washington) Milling and Repaving Project to 2018, to incorporate lead water service lateral and sewer lateral replacement, anticipating availability of Federal/State Funding to assist with the additional utility work.

A motion was made by Councilmember Gagnon, seconded by Councilmember LeClair, to defer the project to 2018, as recommended by the City Manager and Public Works Committee. Upon a voice vote, motion carried. Mr. Buckley stated that his office would send a mailing to all property owners along this street, advising them of the Council's decision.

For Information Only: The City Manager addressed the following:

A. Mr. Buckley thanked the sponsors for the July 4th Fireworks Celebration, plus Parks and Recreation Director Judy Goodchild and her staff, Police Department Staff and all of the volunteers. He further reported on the Cool City Classic Car Show, June 23-24, 2017 organized by Main Street. There were 500 cars that participated in the Friday night cruise and over 200 in the Car Show on Saturday. Thanks to Main Street and its volunteers for another successful event.

- B. Mr. Buckley stated that the Economic Development Online Survey through Polco is still available through July 24, 2017.
- C. Two Rivers Water and Light is sponsoring a Recycle & Win Program through the month of July. Recycle fluorescent lights at participating retailers; Klein's Hardware, City Hall, Unique Flying Objects, Two Rivers Clothing Company and Schroeder's Department Store.
- D. Central Park Concert Series featuring Matthew Schroeder, Acoustic Music on Thursday, July 6, 2017 from 6:30 to 8:00 PM
- E. Beach Bash, July 7-8, 2017 at Neshotah Beach. Proceeds donated to Vietnam Veterans Park
- F. Shooter Malone's Softball Tournament, July 7-9, 2017 at Vietnam Veterans Park from 8:00AM to 8:00 PM
- G. 3rd Annual Splash and Dash Youth Try-A-Thon, Saturday, July 8 at Neshotah Beach Parking Lot #1
- H. Recreation Department Kids Night and Optimist Bike Rodeo, Wednesday, July 12, at Koenig School. Free family night. Co-sponsored by Two Rivers Optimist Club and Two Rivers Police Department
- I. Central Park Concert Series, Island Shores, Steel Pan Music, Thursday, July 13, 2017 from 6:30 – 8:00 PM
- J. Extreme Volleyball Professionals Coolest Coast Volleyball Tournament, July 21 – 23, Neshotah Beach
- K. Two Rivers Fish Derby, July 21-23, 2017 from 9:00 AM – 11:30 PM at Walsh Field
- L. Brew Dash Walk, Run or Crawl, Saturday, July 29, 2017 9AM – Noon; after the run is complete, each runner will be able to re-hydrate with microbrews; Non-runners are invited for a small fee
- M. Applicants are being sought for 2017 Citizen Academy, August 22 to October 3, 2017

N. Reminder, regular City Council meeting is Monday, July 17, Work Session meeting is July 24 and meeting on economic development strategic plan is Monday, July 31.

Mr. Buckley stated there was no need for the Closed Session that was listed on the Agenda.

At 6:50 PM, a motion was made by Councilmember Gagnon, seconded by Councilmember Shimulunas, to dispense with the reading of the minutes and adjourn the meeting. Upon voice vote, motion carried.

Kim M. Graves
City Clerk