

**CITY OF TWO RIVERS
COUNCIL PROCEEDINGS
Monday, February 20, 2017 - 6:00PM
Council Chambers, City Hall
Regular Meeting**

The meeting was called to order by Council President Patrick Gagnon at 6:00 PM.

Roll Call – Present: Darla LeClair, Jack Powalysz, Bonnie Shimulunas, Jim Taddy, Brad Yaggie, Mark Bittner, John Casavant, Patrick Gagnon, Kay Koach. Absent: None.

Also present were Jeff Dawson, Lester Library Director; Ross Blaha, Water Utility Director; Jim McDonald, Public Works Director; Dave Buss, Finance Director; Scott Schneider, Fire Chief; Judy Goodchild, Parks and Recreation Director; Ken Kozak, Electric Utility Director; Jack Bruce, City Attorney and Greg Buckley, City Manager.

Consideration of any Councilmember request to participate in this meeting from a remote location. None.

The City Clerk reported that notice of the meeting was given to the official newspaper and posted on the bulletin board in City Hall on Thursday, February 16, 2017.

Input from the Public. The following person addressed the Council:

Tim Wester, 3002 Prairie Street and, Principal of L.B. Clarke Middle School regarding the traffic congestion at L.B. Clarke Middle School when parents are dropping off and picking up students. Mr. Wester reported that School staff have been working with the Police Department to address this situation, and are now requiring certain grades to enter and exit from Parkway, to alleviate congestion on Bellevue; this has created the need for a parking restriction on Parkway, during drop-off and pick up times. President Gagnon stated this item is on the agenda for action and would entertain a motion to suspend rules and allow for additional public input at that time.

A motion was made by Councilmember Bittner, seconded by Councilmember Koach, to suspend rules and allow for public input when the Council gets to that item on the agenda. Upon a voice vote, motion carried.

Council Communications:

1. President Gagnon stated the Council received a thank you letter from St. Peter the Fisherman Parish, in regard to the City's role in the sale of the church's former school property on 33rd Street.
2. Councilmember Bittner stated if anyone would like information on the River Trail project to contact him.
3. Councilmember Shimulunas stated she received a call from a citizen who was looking for the recently-enacted Sex Offender Ordinance on our website and couldn't find it. Mr. Buckley stated he will look into this.

Council Reports from Boards/Commissions/Committees:

1. Councilmember Shimulunas stated at the Manitowoc Area Visitor and Convention Bureau Board meeting the question came up about plowing the Mariner's Trail. Mr. Buckley stated that City staff had made a determination that the City does not have the resources to plow the trail at this time; City DPW crews are, however, plowing and maintaining the waysides along Memorial Drive, as WisDOT has stated that it will no longer pay the County to do this maintenance.

City Manager's Report.

Invited Guest:

Mr. Buckley stated that Russ Green, Regional Coordinator for the proposed Wisconsin-Lake Michigan National Marine Sanctuary, had just sent a text message, extending his regrets on

not being able to attend this meeting; Mr. Green will attend the March 6, 2017 City Council Meeting.

Status/Update Reports:

1. Mr. Buckley stated the audio/visual upgrade in the Council Chambers will be starting the week of March 6, 2017

2. Mr. Buckley stated that the City will be advertising for bids within the next couple of weeks, with a project completion date of early June on the Holy Family Memorial Lakefront Way street construction.

3. The City Manager reported that the Council Ad Hoc Economic Development Committee has reviewed proposals received from three consultants and will be interviewing the firms on Thursday, February 23, 2017. A recommendation will be on the March 6, 2017 Council Agenda for action.

4. Mr. Buckley reported on implementation of new Ordinance and Policy on Water and Sewer Laterals.

Legislative/Intergovernmental Update.

1. Mr. Buckley stated the League of Wisconsin Municipalities Lobby Day was February 15, 2017 and Councilmember LeClair was in attendance. Councilmember LeClair reported on the day's activities.

The following Consent Agenda items were considered: Minutes from the January 23, 2017 Special Meeting and February 6, 2017 Regular Meeting; Application for Beverage Operator License – Recommended for Approval from Gabriella R. Heinen, 1802 14th Street; Application for “Class B” Malt & Liquor License for Tracy Symancyk d/b/a Chadderbox Bar & Grill 2, LLC, 1215 26th Street beginning March 1, 2017 through June 30, 2017; Application for

Temporary Class “B” Retailer’s License – Recommended for Approval for Two Rivers Main Street for Great Trivia Contest on Friday, March 17, 2017 from 6:00PM to 10:00PM at the J.E. Hamilton Community House, 1710 W Park Street; Minutes of Meetings for Lester Public Library Board of Trustees, January 10, 2017, Business and Industrial Development Committee and Community Development Authority, January 24, 2017, Public Works Committee, February 6, 2017, Plan Commission, February 13, 2017, Council Ad Hoc Committee on Economic Development, February 16, 2017; Department Reports: Inspections 2016 Annual Report, Lester Public Library 2016 Annual Report; January Monthly Reports for Electric, Fire, Inspections, Lester Public Library, Parks and Recreation, Public Works, Safety and Water; Summary of Verified Bills for the month of January in the amount of \$4,694,533.02.

A motion was made by Councilmember Koach, seconded by Councilmember Shimulunas, to approve the Consent Agenda with the various actions recommended. Upon a voice vote, motion carried.

President Gagnon presented the following three recommendations from the Plan Commission Meeting of February 13, 2017:

1. Request to change zoning from B-1 Business District to R-e Single and Double Family Residence District at 1412 20th Street, submitted by Robert Limon and Nicole Malek owners.

A motion was made by Councilmember Shimulunas, seconded by Councilmember Koach, to set the public hearing for Monday, March 6, 2017 at 6:00PM. Upon a voice vote, motion carried.

2. Request for a Conditional Use Permit to Recycle and Store Concrete Pavement and Milled Asphalt in the B-2 Business District at 3612 Lincoln Avenue. Submitted by Vinton-Green Bay, LLC Owner.

A motion was made by Councilmember Koach, seconded by Councilmember Yaggie, to set the public hearing for Monday, March 6, 2017 at 6:00 PM. Upon a voice vote, motion carried.

3. Request for a Conditional Use Permit to Operate Three (3) Self-Storage Buildings in the B-2 Business District in the 3100 Block of Garfield Street, submitted by Laris Veldre d/b/a VP Commercial, LLC Owner.

A motion was made by Councilmember Shimulunas, seconded by Councilmember Taddy, to set the public hearing for Monday, March 6, 2017 at 6:00 PM. Upon a voice vote, motion carried.

President Gagnon presented a recommendation from the Public Works Committee Meeting on February 20, 2017:

Request from L.B. Clarke Middle School to establish “No Parking from 7:00 AM to 5:00 PM on school days; restriction along West side of Parkway Blvd, from 45th Street to City Limits. President Gagnon stated that Council took action to suspend rules and allow for input from the public on this subject earlier, so he asked for Input at this time and the following people addressed the Council:

- Adrienne Peterson, 2112 30th Street, stating she is very concerned about the safety of the children running in between cars as the parents are not using the designated area for pick up or drop off. She expressed support for the proposed parking restriction, and suggested that it may need to be extended to other, nearby streets.

- Ed Meyer and Margaret Danforth, 4528 Parkway Blvd, asked if the Police Department could be at the school during the drop off and pick up times and patrol more in the area of 46th Street and Parkway Blvd. Mr. Meyer stated that parents are parking in his driveway and littering his property.
- Tim Wester, 3002 Prairie Street and, Principal of L.B. Clarke Middle School asked about using a crossing guard at 46th Street. Parents are not following the rules at the designated areas.

After this input, a motion was made by Councilmember Yaggie, seconded by Councilmember Taddy, to establish a “No Parking from 7:00 AM to 5:00PM School Days” restriction along the west side of Parkway Blvd from 45th Street to City Limits. Discussion took place with a corrected recommendation from the Public Works Committee. Mr. McDonald stated the recommendation from the Public Works meeting earlier that day is to erect signs along the west side of Parkway, north of 45th Street, stating “No Parking, Stopping, or Standing 7:30-8:30AM and 3:00-4:00PM on School Days.

Councilmember Yaggie moved to amend his original motion from the recommendation stated on the agenda to the recommendation from the Public Works Committee, seconded by Councilmember Casavant.

President Gagnon stated the Council would first vote on proposed amendment. Upon a voice vote, motion carried with Jack Powalisz voting no.

President Gagnon then called for a vote on the main motion, as amended. Upon a voice vote, motion carried with Jack Powalisz voting no.

President Gagnon presented a recommendation for the purchase of replacement lawns mowers for use in Parks and Recreation and Cemeteries.

A motion was made by Councilmember Yaggie, seconded by Councilmember Shimulunas, to purchase the mower from Eis Implement in the amount of \$18,900.00 as recommended by the Parks and Recreation Department. Mr. Buckley noted that this item was budgeted at \$20,000, so the Eis Implement proposal is \$1,100 below budget; he also pointed out the substantial trade-in allowance for the mowers being retired by the City. Upon a voice vote, motion carried.

City Council Unfinished Business. None.

For Information Only: The City Manager addressed the following:

- - Spring Primary Election, Tuesday, February 21, 2017; polls open 7:00AM until 8:00PM
- - Meeting for Business Owners Along the Lincoln Ave/STH 42 Project Corridor will be held on Thursday, February 23, 2017, 5:00 to 7:00 PM.
- - Woodland Dunes Tropical Blast Fundraiser, Saturday, February 25, 2017 at Silver Lake College
- - Memorial Gathering for Doug Day at Lonz's Tannery Club, Sunday February 26, 2017 from 6PM – 8PM.
- - Public Information Meeting on Lincoln Avenue/STH 42 Reconstruction Project will be held on Thursday, March 2, 2017, 5:00 to 7:00 PM.
- - City Council Work Session that was scheduled for Monday, February 27, 2017 is canceled, as City Manager will be out of town.
- - City Council Special Assessment Hearing for Lincoln Avenue Project is scheduled for Monday, March 6, 2017 at 6:00PM

- - Public Meeting on Wisconsin-Lake Michigan National Marine Sanctuary is scheduled on Tuesday, March 14, 2017 at 6:30PM at the Wisconsin Maritime Museum

- - 2016 Police Officer & Firefighter of the Year, Saturday, March 4, 2017, Elks Lodge, 5:00 PM, \$16/person.

- - On April 24, 2017 Lt. Melissa Arps will be conducting ALICE training for the City Council; this training was recently completed for all City non-protective employees.

- - Chamber of Commerce Manitowoc County is sponsoring a Two Rivers City Council Candidate Forum on Monday, March 6, at noon at the Lighthouse Inn

- - League of Women Voters is sponsoring a City Council Candidate Forum on Thursday, March 9, 2017 in the Behringer Room at the J E Hamilton Community House.

- - Community Drug Abuse Information Meeting at Two Rivers High School on March 21, 2017 at 7:00 PM.

Closed Executive Session.

At 7:20 PM, a motion was made by Councilmember Koach, seconded by Councilmember Powalisz, to enter into Closed Sessions, per Wisc. Stats. 19.85(1)(e) to discuss possible City Assistance to Economic Development Projects; to discuss possible property acquisition and discuss results of recent environmental testing activity on and near City-owned property and property owned by others; discuss possible regulatory agency actions and negotiations related thereto. Upon Roll Call vote; Ayes (9), Jack Powalisz, Bonnie Shimulunas, Jim Taddy, Brad Yaggie, Mark Bittner, John Casavant, Patrick Gagnon, Kay Koach, Darla LeClair; Noes (0), None. Motion carried.

At 8:15 PM, a motion was made by Councilmember Yaggie, seconded by Councilmember Casavant, to reconvene in Open Session. Upon Voice vote, motion carried.

At 8:20 PM, a motion was made by Councilmember Yaggie, seconded by Councilmember Powalisz, to dispense with the reading of the minutes and adjourn the meeting.

Upon Voice vote, motion carried.

Kim Graves
City Clerk