

**CITY OF TWO RIVERS
PLAN COMMISSION
December 12, 2016**

MINUTES

The meeting was called to order by Chairman Buckley at 5:35 PM.

Present: Chairman Gregory Buckley, David England, Kay Koach, City Engineer Jim McDonald, Jayne Rulseh and Adam Wachowski.

Absent and excused: None (one vacant position on Commission)

Also present: John Ashenbrenner, Brian Dunton, Dana Dunton, Paul Radermacher, and Vicky Berg, Recording Secretary.

Consider request for an Electronic Changing Message (ECM) sign to for the Waverly Inn at 1402 – 16 Street, submitted by Dana Dunton, Sign Me Up of Wisconsin (contractor)

Discussion included the proximity of the sign to the intersection, specifically when vehicles are turning west onto 16th Street the southbound lane on Jefferson Street; the intervals at which messages shall change; any adverse effects related to the future development on the former Hamilton site.

Motion by Commissioner England and seconded by Commssioner McDonald to approve the ECM sing with the following conditions:

- a. The sign regulations applicable to the district would allow a static message sign of identical size and placement as the proposed ECM sign.
- b. Proximity of the ECM sign to nearby traffic signals shall not adversely affect public safety by distracting or confusing motorists.
- c. Visibility of the changing sign from nearby residential properties shall not create a nuisance for nearby residents.
- d. That "changing" does not mean flashing of the message.
- e. That the intensity of the ECM lights shall not create a nuisance.
- f. Color schemes used shall not mimic traffic lights or emergency vehicles.
- g. Interval at which the sign message shall change may not be less than three (3) seconds.
- h. Intensity of the ECM lights shall be dimmed daily at dusk.
- i. Items f - h described above shall be reviewed in December 2017.

Upon a roll call vote, Ayes (6): Buckley, England, Koach, McDonald, Rulseh and Wachowski; Noes (0). Motion carried.

Review annual report regarding the operation of "Scare USA", a haunted house, located at 1206 – 25th Street in accord with Conditional Use Permit 2015-03

Reports from the Fire and Inspections Department confirm no incidents were reported during the 2017 operating season. The Police Department did not respond.

Motion by Commissioner Koach and seconded by Commission McDonald to receive and file the reports. Upon a voice vote, motion carried.

Consider a Zoning Code Text Amendment amend Section 10-1-16(g)(4) to revise the provisions for driveways

Motion by Commissioner England and supported by Commissioner Rulseh to recommend approval of the text amendment and forward to Council for public hearing. Upon a roll call vote, Ayes (6): Buckley, England, Koach, McDonald, Rulseh and Wachowski; Noes (0). Motion carried.

Status Report – St. Mark's Square and TID No. 12

A letter from Lakeshore CAP, Inc. requesting the City delay all further actions related to amending the Planned Unit Development and creation of TID No. 12 was distributed.

Chairman Buckley noted Lakeshore CAP may make application for tax credits, perhaps as early as March 2017 or possibly November 2017.

This item shall be included on the January Agenda because the Commission tabled this item at their November meeting to January.

At 6:22 PM motion by Commissioner Wachowski and seconded by Commissioner Rulseh to adjourn. Upon a voice vote, motion carried.

Vicky Berg, Recording Secretary