

**02-02-01 Philosophy**

- a) Lester Public Library's home delivery service provides library materials to Two Rivers residents who are unable to visit the Library due to long-term physical illness or disability.

**02-02-02 Qualification**

- a) Anyone with a mental or physical disability that prevents them from entering or utilizing the Library building may apply for home delivery.
- b) Home delivery will be limited to Library patrons with a Two Rivers mailing address.
- c) Patrons must complete a Home Delivery application to apply for the Home Delivery Service.
- d) Verification from a physician, social worker or registered nurse may be required.

**02-02-02 Use of Materials**

- a) Overdue fines will not be levied on materials delivered to homes. Home delivery patrons will be held accountable for lost and/or damaged materials.
- b) Home delivery patrons may check out up to 75 (seventy-five) items.
- c) Check out period for home delivery is 4 (four) weeks.
- d) May renew items 1 (one) time as long as there are no other patrons waiting for the materials.
- e) DVDs and Interlibrary Loan services are not available through Home Delivery.

**02-02-03 Delivery**

- a) Library staff will prepare deliveries based on stated reading preferences and will make deliveries on a fixed monthly basis.