

Title 1:
Chapter 9:

**Administration
Code of Conduct**

01-09-01 Introduction

- (a) The Lester Public Library encourages behavior that supports the Library's mission. Library patrons are expected to use the library, including its facilities, grounds, resources, and materials in a responsible, appropriate and courteous manner. Disruptive or unacceptable behavior is prohibited.

01-09-02 Disruptive or Unacceptable Behaviors

- (a) Misuse of Library Property such as:
1. Damaging, destruction, theft, relocation or improper use of library property.
 2. Tampering with or intentionally damaging computer/AV hardware, software, printers, operating systems, or other associated equipment.
 3. Use of false identification to obtain a library card or use another's library card without his/her permission.
- (b) Inappropriate Behavior such as:
1. Talking loudly, making noise, using abusive or threatening language and gestures, or engaging in other disruptive conduct.
 2. Boisterous behavior such as running, throwing, or fighting.
 3. Using audible and disruptive cell phone ring tones and engaging in extended cell phone conversations that can be overheard by other patrons.
 4. Using wheeled vehicles such as roller blades, skateboards and/or similar toy/sports articles in the library or on property surrounding the library.
 5. Selling, advertising, petitioning or soliciting for contributions or support, except as authorized by library staff.
 6. Loitering at entrances in lobbies, walkways, restrooms, the parking lot or other non-study areas or impeding access to the building or library materials.
 7. Inappropriate displays of public affection.
 8. Consumption of alcohol during regular hours of operation and use of tobacco. Carrying weapons of any type in the library or on the property surrounding the library, per Two Rivers Municipal Code, Section 9-2-1, Discharging or Carrying Firearms and Guns Prohibited.
 9. Bringing in animals except service animals needed to assist patrons with disabilities.
 10. Excessive food or drink.
- (c) Inappropriate Personal Attire
1. Inappropriate attire. Shoes and shirts are required at all times.

01-09-03 Failure to Comply

- (a) Failure to comply with the above codes of conduct may, at the discretion of library staff, result in:
 - 1. A verbal warning.
 - 2. Being asked to leave the library for a period of time up to six months.
 - 3. Calling the police.

- (b) A minor (under the age of 18) who violates the above codes of conduct may be allowed to return if accompanied by a parent/legal guardian when visiting the library.

Approved 01/09/01

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