Administration Theft or Mutilation of Library Material

01-08-01 Library Policy

a) Theft of library material is a crime in the State of Wisconsin per Wis. Stat. 943.61. The Lester Public Library will cooperate with local law enforcement in the prosecution of anyone caught stealing or vandalizing library material. The Lester Public Library will recover damages whenever possible.

P-01-08-03 Procedures

a) Employees who witness theft or vandalism should report the incident to the Supervisor in Charge. The Supervisor in Charge and witness will contact police and provide the name and contact information of the offender (if known) and provide police with a detailed description of the incident.

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