



PART-TIME HEAD COOK

City of Two Rivers Parks and Recreation Senior Center

The City of Two Rivers is seeking a qualified individual to fill a position in the Senior Center Division of Parks and Recreation.

This position will report to the Senior Center Supervisor and Parks and Recreation Director. The Head Cook performs a variety of routine and complex work in purchasing, preparing and serving food for the Senior nutrition program, home delivered meals and special event meals within guidelines of Federal, State, and County mandates, as well as guidelines established by the City of Two Rivers.

The Head Cook will be responsible for the operation of the kitchen for the nutrition program. Assist as needed for special events and special meals. Oversee and assist staff and volunteers in the setting of tables, preparing and serving food, and clean-up of kitchen/dining areas for nutrition and special event programs.

The Head Cook shall have the ability to lift or move up to 50 pounds. Operation of various kitchen appliances such as dishwasher, mixer, blender, slicer, convection oven, gas oven, serve food, assists with Meals on Wheels packaging and responsible for kitchen laundry.

Starting Pay Range is \$12.81 per hour, depending on qualifications.

City of Two Rivers is an equal opportunity employer. Confidentiality cannot be guaranteed.

To receive a complete position description, please contact Kim Graves at (920) 793-5526 or send an email to kgraves@two-rivers.org. Interested candidates should send a detailed letter of interest and resume by September 27, 2019 to:

Kim Graves
City of Two Rivers
Human Resources Manager
Post Office Box 87
Two Rivers, WI 54241-0087