

**CITY OF TWO RIVERS
COUNCIL PROCEEDINGS
Monday, August 1, 2011 – 6:00PM
Council Chambers, City Hall
Regular Meeting**

The meeting was called to order by President Lee Brocher at 6:00 PM.

President Brocher led the Council and those present in the Pledge of Allegiance.

Roll Call – Present: Brad Yaggie, Vince Alber, Lee Brocher, Kay Koach, Marcia Krueger, Bonnie Shimulunas, Jim Taddy, David VanGinkel. One vacancy on the Council at this time. Also present were: Dave Buss, Finance/Administrative Services Director; Jim McDonald, Public Works Director; Jeff Dawson, Library Director; Dan Pawlitzke, Economic Development Supervisor; Jack Bruce, City Attorney and Joe Collins, Acting City Manager.

The Deputy City Clerk reported that notice of the meeting was given to the official newspaper and posted on the bulletin board in City Hall on Thursday, July 28, 2011.

President Brocher asked for Input from the Public. No one addressed the Council.

President Brocher asked the Council if there were any Council Reports from Boards, Commission or Committees. Councilmember Koach reported on the retirement reception for Kathleen Galas that was attended by Greg Buckley, Kim Graves and herself.

City Manager's Report.

Mr. Collins reported that a upcoming meeting between the City and Lakeshore Humane Society Representatives will be held Thursday, August 4, 2011. Councilmembers Shimulunas and VanGinkel are Council Representatives for this meeting.

Mr. Collins reported on the upcoming meetings on Gull Management. Thursday, August 11, 2011 at 6:30 PM at Manitowoc City Hall and Friday, August 12, 2011 at 7:30 AM at Lester Public Library.

Mr. Collins reported that the Corps of Engineers is holding a meeting on August 16, 2011 at 9:30 AM to Noon at the Port of Milwaukee to discuss conditions of coastal infrastructure.

Mr. Collins stated the BID Opening for the 17th Street Bridge is scheduled for Tuesday, August 9th in Madison.

The following Consent Agenda items were considered: Minutes of July 18, 2011 regular meeting; Beverage Operator License Applications for Jean Debord, Amanda K. Kaminsky, Danielle F. Kirt, Kristopher M. Kubsh, Kathy M. Marshall, Jennifer R., Peeples, Cheryl L. Prausa, Diana M. Taddy; Block Party Permit to be held on Bellevue Place bounded by the intersecting streets of 37th Street and 38th Street on Tuesday, August 2, 2011 from 4:00 PM – 9:00 PM for National Night Out as requested by John Reimer; Class B Beer and Liquor License for Mary C. Dryja, d/b/a Green Power Wealth Creation, LLC, 3114 Memorial Drive, Tow Rivers for the period of August 1, 2011 through June 30, 2012; Minutes of Meetings for Two Rivers Business & Industrial Development Committee and Community Development Authority, April 26, 2011, Two Rivers business & Industrial Development Committee and Community Development Authority, May 24, 2011, City Council Personnel and Finance Committee, July 11, 2011; Department Reports for 2nd Quarter TRIP Report, May Lester Public Library Financial Report, May Manager's Monthly Financial Report-General Fund.

A motion was made by Councilmember Alber, seconded by Councilmember Koach, to approve the Consent Agenda with the various actions recommended. Upon a voice vote, motion carried.

President Brocher presented the Award of Bids for replacement of City Hall boilers that were budgeted at \$55,000 in 2011 City Hall Capital Budget.

A motion was made by Councilmember Alber, seconded by Councilmember Yaggie, to authorize the City Manager and City Clerk to enter into a contract with Schaus Roofing and Mechanical Contractors, Inc., for Bid Alternate A-2 as identified in the bid documents, in its low

bid amount of \$58,631.00. Upon a roll call vote, Ayes (8) Vince Alber, Lee Brocher, Kay Koach, Marcia Krueger, Bonnie Shimulunas, Jim Taddy, David VanGinkel, Brad Yaggie; Noes (0) None. Motion carried.

President Brocher presented a Resolution of Commendation for former Councilmember Mark Matthews.

A motion was made by Councilmember Taddy, seconded by Councilmember Yaggie, to read and adopt the Resolution. Upon a roll call vote, Ayes (8) Lee Brocher, Kay Koach, Marcia Krueger, bonnie Shimulunas, Jim Taddy, David VanGinkel, Brad Yaggie, Vince Alber; Noes (0) None. Motion carried. Mr. Collins read the Resolution aloud.

President Brocher presented the Ordinance to Repeal and Recreate Sections 2-1-2(a) and 2-1-2(b) of the Municipal Code Entitled Division of City Into Wards.

A motion was made by Councilmember Koach, seconded by Councilmember Shimulunas, to waive reading and adopt the Ordinance. Upon a roll call vote, Ayes (8) Kay Koach, Marcia Krueger, Bonnie Shimulunas, Jim Taddy, David VanGinkel, Brad Yaggie, Vince Alber, Lee Brocher; Noes(0) None. Motion carried.

President Brocher presented a Resolution Establishing Fees for Non-Structural Demolition Permits (referred from July 5, 2011 meeting).

A motion was made by Councilmember Alber, seconded by Councilmember Krueger, to table until the August 15, 2011 City Council meeting, pending additional staff research. Upon a voice vote, motion carried.

President Brocher presented a Resolution Authorizing Application of Wisconsin Harbor Assistance Program Funds to Undertake Dredging of the East Twin River Channel.

A motion was made by Councilmember Koach, seconded by Councilmember VanGinkel, to table until the August 15, 2011 City Council meeting. Upon a voice vote, motion carried.

President Brocher presented the next item on the Agenda, Appointment to fill City Council vacancy for a term ending April 17, 2012. He stated that Amy MacMillin and Barbara Schweitzer submitted their application to the City Manager's Office. President Brocher stated they will make a brief statement to why they are interested in filling this vacancy and then the Council will vote by naming their choice.

Amy MacMillin and Barbara Schweitzer addressed the Council and made brief presentations.

The Council voted as follows:

Amy MacMillin - Marcia Krueger, Bonnie Shimulunas, David VanGinkel

Barbara Schweitzer – Jim Taddy, Brad Yaggie, Vince Alber, Lee Brocher, Kay Koach.

Barbara Schweitzer was voted in to serve on the Council until April 17, 2012. City Clerk Graves gave the official oath to Mrs. Schweitzer and she took her place. The Council congratulated Mrs. Schweitzer and thanked Mrs. MacMillin.

President Brocher presented a request from Holy Family Memorial to place pink bows in downtown Two Rivers during the month of October to promote Breast Cancer Awareness and support Paint the Town Pink Campaign.

A motion was made by Councilmember Yaggie, seconded by Councilmember Krueger, to approve the request as submitted. Upon a voice vote, motion carried.

For Information Only:

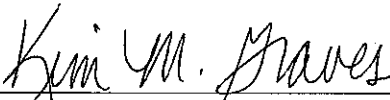
A. Reminder of Upcoming Events:

1. Police Department National Night Out, Tuesday, August 2, Washington Park

2. Community Care Day and Maxwell Street Sale, Friday, August 5 starting at 8:00 AM
With the Ping Pong Ball Drop at 3:00 PM
3. Roger Street Days, August 12-13, 2011
4. Glen Miller Orchestra, Sunday, August 7, 2011 at Community House
- B. Open House at Coast Guard Station, Thursday, August 4, 2011, 8:00 AM – 4:00 PM
- C. Board of Review meetings Wednesday, August 10, 2011 at 4:00 PM
- D. August Council Work Session is scheduled for Monday, August 29 at 6:00 PM (5th Monday instead of the 4th Monday)

President Brocher stated there was no need for the Closed Session.

At 6:32 PM, a motion was made by Councilmember VanGinkel, seconded by Councilmember Alber, to dispense with the reading of the minutes of the meeting and adjourn.



Kim M. Graves
City Clerk

**CITY OF TWO RIVERS
COUNCIL PROCEEDINGS
Monday, August 15, 2011 – 6:00PM
Council Chambers, City Hall
Regular Meeting**

The meeting was called to order by President Lee Brocher at 6:00 PM.

President Brocher led the Council and those present in the Pledge of Allegiance.

Roll Call – Present: Vince Alber, Lee Brocher, Kay Koach, Marcia Krueger, Barbara Schweitzer, Bonnie Shimulunas, Jim Taddy, Brad Yaggie. Absent and Excused: David VanGinkel. Also present were: Joe Collins, Police Chief; Scott Schneider, Fire Chief; Jeff Dawson, Library Director; Dave Buss, Finance/Administrative Services Director; Jim McDonald, Public Works Director; Dan Pawlitzke, Economic Development Supervisor; Jack Bruce, City Attorney and Joe Collins, Acting City Manager.

The Deputy City Clerk reported that notice of the meeting was given to the official newspaper and posted on the bulletin board in City Hall on Thursday, August 11, 2011.

President Brocher asked for Input from the Public. No one addressed the Council.

President Brocher asked the Council if there were any Council Reports from Boards, Commission or Committees. President Brocher reported on the following meetings that he attended: Economic Development Corporation, Joint meeting of the City Council Personnel and Finance Committee and Public Works and Board of Review. He further stated he would like to schedule a joint meeting of the City Council and the Plan Commission to discuss their latest action on an issue of development of City Property.

City Manager's Report.

Mr. Buckley called upon Police Chief Collins to introduce new full-time Police Officer Robert Wandrie. The Council welcomed Officer Wandrie.

Mr. Buckley called upon Mr. Tom Karman, Schenck Government & Not-For-Profit Solutions to present the 2010 Audit and Management Letter. Mr. Karman answered questions from the Council.

A motion was made by Councilmember Alber, seconded by Councilmember Yaggie, to receive and file the 2010 Audit and Management Letter. Upon a voice vote, motion carried.

Mr. Buckley gave a status report on the 17th Street Bridge project. He stated the bids were opened at the DOT offices in Madison and Lunda Construction was the lowest bidder in the amount of \$13,477,696.08. The demolition of the existing bridge will begin some time this Fall and should be completed in the summer of 2013.

Mr. Buckley gave a status report on the 25th Street Construction Project. He stated that the concrete has been poured and the lighting has been installed. This project is on schedule.

Under Legislative Update:

Mr. Buckley reported on the following items:

1. Lakeshore Humane Society is considering the Cities' proposal and should hear back in September about the contract.
2. Congressman Petri is at Manitowoc City Hall on Wednesday, August 17.
3. Manitowoc County Highway Commissioner Gary Kennedy called and stated the Department of Transportation will be mowing the medians in 2012 but have not decided about the waysides opening sooner.
4. Public Works Director Jim McDonald, Councilmember Vince Alber and City Manager Greg Buckley will be attending the Corps of Engineers meeting in Milwaukee on Tuesday, August 16.
5. Mr. Buckley stated he is continuing to speak with Congressman Petri's office with regard to the Maintenance of Harbors Funding Bill.

The following Consent Agenda items were considered: Minutes of August 1, 2011 regular meeting; Beverage Operator License Applications for Rachelle A. Berry, Joy C. Cline, Stephanie A. Kulpa, Amanda P. Sharlein, Dawn M. Tice; Block Party Permits for 3319 41st Street bounded by the intersecting streets of 41st Street and Cedar Court on September 10, 2011 from 2:00PM – Midnight as requested by Steve Koch and 41st Street bounded by the intersecting streets of Tannery Road and Monroe Street on August 27, 2011 from 5:00 PM – 10:30 PM as requested by Robert Levy; Temporary Class B License Applications for Manitowoc County Mariners for the following football games: August 20, August 27, October 1, October 8 and October 22 at Walsh Field; Minutes of Meetings for Public Works Committee, June 13, 2011, Environmental Advisory Board, June 21, 2011, Lester Public Library Board of Trustees, July 12, 2011, Plan Commission, August 8, 2011, Joint Meeting of City Council Public Works and Personnel and Finance Committee, August 9, 2011; Department Reports for: 2nd Quarter Utilities Financial Report, Electric Department, Lester Public Library Financial Report, Inspections Department, Lester Public Library, Managers Monthly Financial Report-General Fund, Parks and Recreation Department and the Safety Report; Summary of Verified Bills for the month of July in the amount of \$1,689,436.45.

A motion was made by Councilmember Koach, seconded by Councilmember Krueger, to approve the Consent Agenda with the various actions recommended. Upon a voice vote, motion carried.

President Brocher presented the Recommendation from the Parks and Recreation Meeting of August 9, 2011.

Citizen request from Paul Virnoche, requesting removal of cottonwood tree from Washington Park, adjacent to his private property.

A motion was made by Councilmember Yaggie, seconded by Councilmember Alber, to deny the request as recommended by the Advisory Recreation Board. Upon a voice vote, motion carried.

President Brocher presented the Services Agreement with the Economic Development Corporation of Manitowoc County for the years 2011-13.

A motion was made by Councilmember Schweitzer, seconded by Councilmember Yaggie, to authorize the City Manager and City Clerk to execute the agreement on behalf of the City. Upon a roll call vote, Ayes (8) Lee Brocher, Kay Koach, Marcia Krueger, Barbara Schweitzer, Bonnie Shimulunas, Jim Taddy, Brad Yaggie, Vince Alber; Noes (0) None. Motion carried.

President Brocher presented a Grant Agreement with Wisconsin Coastal Management Program, for \$30,000 in Grant Funding to assist in Development of a Harbor Master Plan.

A motion was made by Councilmember Yaggie, seconded by Councilmember Alber, to authorize the City Manager and City Clerk to execute the grant agreement on behalf of the City, and to direct the City Manager to prepare a list of recommended appointments to a special planning committee to oversee the plan's developments. Upon a roll call vote, Ayes (8) Kay Koach, Marcia Krueger, Barbara Schweitzer, Bonnie Shimulunas, Jim Taddy, Brad Yaggie, Vince Alber, Lee Brocher; Noes (0) None. Motion carried.

Under Unfinished Business:

President Brocher presented the Resolution Authorizing Application for Wisconsin Harbor Assistance Program Funds to undertake dredging of the East Twin River Channel. This was tabled from the August 1, 2011 City Council Meeting.

A motion was made by Councilmember Krueger, seconded by Councilmember Taddy, to waive reading and adopt the Resolution. Upon a roll call vote, Ayes (8) Marcia Krueger, Barbara Schweitzer, Bonnie Shimulunas, Jim Taddy, Brad Yaggie, Vince Alber, Lee Brocher, Kay Koach; Noes (0) None. Motion carried.

President Brocher presented a Resolution Establishing Fees for Non-Structural Demolition Permits. This item was tabled from the August 1, 2011 City Council Meeting.

A motion was made by Councilmember Krueger, seconded by Councilmember Koach, to waive reading and adopt the Resolution. Upon a roll call vote, Ayes (8) Barbara Schweitzer, Bonnie Shimulunas, Jim Taddy, Brad Yaggie, Vince Alber, Lee Brocher, Kay Koach, Marcia Krueger; Noes (0) None. Motion carried.

For Information Only:

- A. Reminder August Council Work Session is scheduled for Monday, August 29 at 6:00 PM
- B. Reminder: Manitowoc County Fair August 23 -28, 2011
- C. Citizen Academy starts Tuesday, August 30, 2011 and runs through November 1, 2011
- D. Mark your calendars for Kites Over Lake Michigan, September 3 – 4 at Neshotah Beach

At 7:14PM, a motion was made by Councilmember Krueger, seconded by Councilmember Alber, to enter into Closed Session per Wisc. Stats. 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session

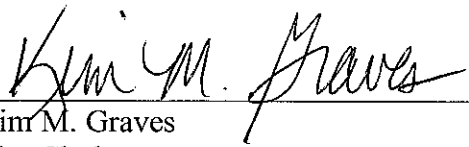
-- Discuss Possible city Assistance to Development Projects

-- Discuss Possible Property Transactions involving City-Owned Property

Upon a roll call vote, Ayes (8) Bonnie Shimulunas, Jim Taddy, Brad Yaggie, Vince Alber, Lee Brocher, Kay Koach, Marcia Krueger, Barbara Schweitzer; Noes (0) None. Motion carried.

At 7:30 PM, a motion was made by Councilmember Krueger, seconded by Councilmember Shimulunas, to reconvene in open session. Upon a voice vote, motion carried.

At 7:30 PM, a motion was made by Councilmember Yaggie, seconded by Councilmember Krueger, to dispense with the reading of the minutes of the meeting and adjourn.



Kim M. Graves
City Clerk